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**Draft**

**North Hero Selectboard  
Monday, April 07, 2008  
at North Hero School 7:00 P.M.**

**In Attendance: Selectboard: Joe Poquette, Jim Martin, Robert Rousseau,  
Andre Quintin  
Absent: Marie Kilbride  
Board Clerk: Jo-Ann Tier  
Guest: Tracy and Jim Giroux, Mary Jane Healey  
Did not sign-in: Bill Hinman, 7:05 P.M, B. Ware 7:05 P.M.  
Keith/Vanetta Darby 7:03 P.M. and Ira Trombley**

**Call Meeting To Order**

**In the absence of Marie Kilbride – this meeting was called to order  
by Joe Poquette at 7:00 P.M.**

**Approval of Minutes for - March 24, 2008 , April 02, 2008 and April 03, 2008**

**March 24, 2008**

**Jim Martin made a motion to accept the minutes of March 24, 2008  
as read.. this motion was seconded by Robert Rousseau... hearing no  
further discussion.. this motion was carried 4-0.**

**April 02, 2008**

**Robert Rousseau made a motion to accept the minutes of April 02, 2008  
as read. This motion was seconded by Andre Quintin.. hearing no further  
discussion... this motion was carried 3-0. Note: Jim Martin was absent.**

**April 03, 2008**

**Jim Martin made a motion that the minutes of April 03, 2008 be  
accepted as read. This motion was seconded by Robert Rousseau..  
hearing no further discussion.. this motion was carried 4-0.**

**Approval of bills for payment**

**Robert Rousseau made a motion that Warrant dated: April 05, 2008  
in the amount of \$30,957.24 be paid. This motion was seconded  
by Jim Martin... hearing no further discussion.. this motion was  
carried 4-0.**

**Note: Warrant was signed by Joe Poquette, Jim Martin, Robert Rousseau  
and Andre Quintin.**

**Warrant payroll dated: April 02,2008 in the amount of \$5,813.49 was  
signed by Joe Poquette, Jim Martin,Robert Rousseau and Andre Quintin**

**It was noted that the warrant for payroll will be discussed in Executive Session.**

#### **Recognition of Visitors and Public Comment**

##### **Ira Trambley**

**Ira stated he stopped in to touch base with the Board and to briefly updated happenings in Montpelier... asked Board if they had any questions at this time. Ans. no  
Board thanked Ira for stopping by.**

#### **Bill Hinman**

##### **Lister/Assessor items**

**Board shared with Bill that they recently signed the warrant for his bills and they assume the bulk for payment is at this time. Ans. yes. Bill spoke that due to Paula Knight's recent survey she will not be available to cover the lister's office.**

**Geri Siegel being elected as listers and a letter of communication from Geri was received by Mr. Hinman.**

**Note: said letter acknowledged under correspondence and sharing. Because of the various changes made in the Lister's Office, it is necessary for the listers to collectively sit down and decide who is going to do what.**

**Discussion centered around due to Paula being out.. Mr. Hinman hiring a Bev Chapman (an assessor clerk) to work a month... 3 hours a week - which would total 12 hours. 12 hours, the Board felt was reasonable.  
( 9 - 12 M T W )**

**The Board shared that the public has been asking - is it necessary to have someone year round in that office?**

**Answered with an example by Mr. Hinman.. other hours put in at other Towns was referenced. Mr. Hinman feels 9 hours is a minimum for the Town Office.**

**Jim Martin made a motion that for one month that 3 hours per week be added ... this totaling 12 hours with this motion being seconded by Robert Rousseau ... hearing no further discussion.. this motion was carried 4- 0**

**Mr. Hinman said the election of Geri Siegel as lister came as a surprise to the Listers' Office.**

### 911 Reviewed

Board shared with Mr. Hinman that they did not budget any money in this area. In the past it was a volunteer position. Board of listers have expressed that it is a mess – more clarification needed by the Board.

A review took place of the past history of who did what to get this in place.

#### Discussion...

=15 – 20 years – people won't be aware who live where

=number out of sequence was questioned?

=a question does exist on Strong House Point/Jigger Point Lakeview Drive.. the one at Abnaki Road has already been taken care of.

=who would do the measuring was questioned.. this was discussed how it should be done by Mr. Hinman.

=Salary range given was reviewed.. Mr. Hinman said he does not feel this would be an over-run.. cost could be a minimum. i.e. \$100.00 a year if something came up. The initial figure given is a one time shot.

=If Bob's (Ware's) contract is accepted, it would only be with Bob.

Mr. Himan said this is something that can be done next year. Map numbers are used in every town.. GIS.. can pin-point addresses.

Board stated a decision would not be made until a full Board was in Attendance.. tabled until the next meeting.

### Lister Software

Review.. software.. a one time fee of \$395.00.. the other option is to go to a \$200.00 a year fee. Upgrades, etc.

Mr. Hinman recommends going with the \$200.00 maintenance fee..

This would be a long term contract.

Mr. Hinman only wanted an opinion of the Board.. the lister will make the decision. Board went along with Mr. Hinman

### **John Lambert**

- Zoning Bylaws
- Town Plan Changes

John Lambert did not appear for his sharing with the Board.

**Kevin not in attendance.**

**Joe Poquette shared that Kevin worked at the school today filling holes, etc. from the winter weather.**

**He has been at Camp Ingalls.. Some trees have been cut, etc.**

**Question surfaced as to the status of the old town truck..**

**the following was shared:**

- **truck has been inspected**
- **truck is shared with the Water Department**
- **the truck had no trade in value**
- **when was hydrants are flushed, Jeff Gratton, will take this truck.**
- **truck has been used for "cold patching"**

**Town Clerk**

**Town Clerk on vacation**

### **Board Discussion**

**Follow-up.. school rental meeting**

**Joe Poquette shared that he felt the meeting went well with the School Board with another meeting scheduled for 7:00 P.M. on April 16, 2008.**

**A meeting was also held with AOT in reference to the driveway approach - the approach to the north could end up being 550 feet.**

**Sketch is the process of being done to be shared.**

**Discussion....**

**Robert Rousseau will work on internet access along with phone capabilities.**

**911 Coordinator - Robert Rousseau**

**Discussed under Bill Hinman's time with the Board.**

**Historic Roads Compilation Map - Marie Kilbride**

**This will be tabled until the next meeting as Marie Kilbride is not in attendance.**

### **Board Action**

**Appointment... Pound keeper**

**Discussion**

tabled due to the fact that Marie was going to check with David Campbell to see if he has an interest to continue.

Comment was made that perhaps it will be come necessary to give a stipend for this appointment someday.

**Appointment... Fire Warden (Todd Keyworth 2008)**

Jim Martin made a motion that Todd Keyworth be appointed Fire Warden for the Town of North Hero. Robert Rousseau Seconded this motion.. hearing no further discussion... this motion was carried 4—0.

**Correspondence/Sharing**

**EPA United States Environmental Protection Agency**

Brochure distributed for Board information..

“Weathering the Storm: Managing Storm water with Low Impact Development (LID in Northern New England Conferences and Workshops... University of Vermont.. April 21st

**Correspondence to Bill Hinman from Geri Siegel**

The correspondence to Bill Hinman from Geri Siegel and Cc: to Marie Kilbride was photo copied and given to each Board member.

Said letter was referenced during the meeting...

Said letter reads “ Dear Mr. Hinman.. thank you for your letter Dated March 24, 2008, which reached me in South Carolina on the 30<sup>th</sup>.

I would like to accept the Lister position, evening though it was quite a surprise to hear of my election.

Your letter indicated a restructuring of duties at the office with the two existing Listers, and I have no idea what role I would play in this new arrangement. Hence, I would very much like to meet with you and the two other listers, along with Roger Kilbourn, the DS for the area, and with Marie Kilbride the Selectboard Chair, as soon possible so we can delineate and clarify the duties for which the Listers are now responsible.

Thank you for taking the time to notify me. I look forward to meeting you. Sincerely yours, Geraldine W. Siegel.

**Executive Session ( if necessary)**

Jim Martin made a motion to recess the meeting and to go into Executive Session for personnel matters. This was seconded by Andre Quintin hearing no further discussion this motion was carried 4-0

**Robert Rousseau made a motion to come out of Executive Session and to reconvene the meeting with no action to be taken. This was seconded by Jim Martin... hearing no further discussion.. this motion was carried 4-0.**

**Agenda Building**

**April 21, 2008 Meeting:**

**Board Action.... Appointment of a Pound Keeper.. Marie Kilbride  
Board Discussion.. Historic Roads Compilation Map..Marie Kilbride**

**Adjournment**

**Robert Rousseau made a motion that the meeting be adjourned.  
This was seconded by Andre Quintin.. hearing no further discussion..  
This motion was carried 4-0.**

**Respectfully Submitted,**



**Jo-Ann Tier**

**Board Clerk**

**C: Selectboard: Marie/Joe/Jim/Robert/Andre**

**Web Page**

**Town Clerk**

**File**