

# **SIGN PERMIT APPLICATION**

**City of Newport**

**222 Main Street, Newport, VT 05855-5000**

Applicant's Name: \_\_\_\_\_ Name of Business: \_\_\_\_\_

Mailing Address: \_\_\_\_\_ Daytime Phone: \_\_\_\_\_

\_\_\_\_\_

Property Owner's Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_ Daytime Phone: \_\_\_\_\_

\_\_\_\_\_

Tax Map #: \_\_\_\_\_

Property Location (Street Name & Number): \_\_\_\_\_

Building frontage occupied by the establishment: \_\_\_\_\_ feet.

Total square footage of EXISTING signs: \_\_\_\_\_ sq. ft.

Tot square footage of PROPOSED signs: \_\_\_\_\_ sq. ft.

Dimensions of PROPOSED sign(s): \_\_\_\_\_ ft. high X \_\_\_\_\_ ft. wide.

Type of PROPOSED sign(s):

Wall/Roof sign     Projecting sign     Free standing ground sign

Location of PROPOSED Sign(s):

Front     Back     Side

Will the PROPOSED sign(s) be illuminated?     Yes     No

If yes, what type of illumination? \_\_\_\_\_

## **Building Sketch**

(show building and location of existing and proposed signs)

Applicant's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

For Administrative Use Only - 5/06

Application Number: \_\_\_\_\_ Submitted on: \_\_\_\_\_ Fee Paid: \_\_\_\_\_

Granted: \_\_\_\_\_ Denied: \_\_\_\_\_ By: \_\_\_\_\_

Administrative Officer

***A copy of the complete permit is on file in the Zoning Administrator's Office.***

**An interested person may appeal any decision by the Administrative Officer to the Zoning Board of Adjustment in accordance with 24 VSA, Chapter 117, §4465, in writing, within 15 days of the date of such decision. The fee is \$150.**

**An interested person who has participated in the municipal regulatory proceeding may appeal the decision rendered in that proceeding by the appropriate municipal panel (Planning Commission or Zoning Board of Adjustment) to Environmental Court in Accordance with 24 VSA, Chapter 117, §4471, in writing, within 30 days of the date of such decision. The fee is \$225.**

**If you fail to appeal a decision, your right to challenge the decision at some future time may be lost because you waited too long. You will be bound by the decision, pursuant to 24 V.S.A. §4472(d).**

Below is a general guideline regarding signs.

FOR ACTUAL SIGN REGULATIONS YOU MUST CONSULT NEWPORT CITY'S ZONING BYLAW.

## **FEE: \$60**

Signs Permitted in Residential Districts:

- a. One professional or home occupation sign, not exceeding four square feet.
- b. One temporary Real Estate sign, not exceeding six square feet.
- c. Signs identifying any non-residential building or use in residential districts, not exceeding a total of twenty square feet.
- d. Directional or informational sign, not exceeding four square feet.
- e. Signs necessary for public safety or welfare.

Signs Permitted in Commercial and Industrial Districts:

TOTAL AREA OF ALL SIGNS (existing and proposed combined) SHALL NOT BE LARGER THAN ONE SQUARE FOOT FOR EACH LINEAR FOOT OF BUILDING FRONTAGE OCCUPIED BY THE ESTABLISHMENT.

- a. Wall and/or Roof signs shall:
  1. not exceed the highest point of the buildings roof by more than four feet.
  2. not exceed two hundred square feet in area.
- b. Projection signs shall:
  1. not extend more than four feet from the building wall.
  2. not be less than ten feet above the surface of a public walkway area.
  3. not exceed thirty-two square feet in area
- c. Ground signs shall:
  1. not exceed twenty feet in height above the finished grade.
  2. not exceed thirty-two square feet in area.